

## Canyon View Elementary PTA Meeting

August 3, 2018

Start time – 1:08 pm

Attendees – Rayna Drago, Laurel Miller-Jones, Marcia Fuller Durkin, Heather Dance, Dan Mackintosh, Shannon Haley, Lindsey Kraatz, Jenny Heffner, Laura Williams, Ashley Bollinger, Leann Ekchart, Shannan Erickson, Emily Weigel.

Welcome by Ranya

Treasurer Report- Shannon Haley

- Discussion regarding proposed budget
  - Talk about what expenses we are going to have for the coming year
  - Starting with low budget to start the conversation
  - Budget depends on fundraiser – gather information today and then vote on in September's meeting
  - Proposed Expenditures – based on last year's numbers
    - Community involvement and Spirit \$3,025
      - Directory - \$200
      - Fundraiser expenses - \$1,500 – may be less with this new fundraiser – they are taking their expenditures out of what we earn. Expenses are not taken off the top.
      - Dessert with Dads - \$100 (popsicles)
      - Kindergarten – muffins and coffee – maybe \$20.00 – might go into hospitality
      - Back to School treats – ice cream sandwiches? Talking to Smith to see if we can get them donated rather than spend money on.
      - Room Parents – nothing budgeted
      - Holiday parties - \$450.00 – popcorn and fruit – popcorn was a mess last year so considering doing pretzels instead.
      - Pastries and Parents – (Donuts) - \$500 – might be able to find this for less – donation from Dunford?
      - Ice Cream Box Top parties – need to budget something for this - \$100-150.
      - Breakfast for Chorus and Orchestra - \$125
      - Movie theater rental - \$50
      - Chess club – no cost – may have someone volunteer to do this. Might need some new supplies? May have new chess boards that could be used – Rayna will check on this.

- T-shirts – need to make a final decision on whether we are going to order. Kid and adult choices – different shirts from last year – same company used last year.
  - Can purchase shirts on back to school night in Kiva. Hard to plan for that but basing numbers on last year. Can have them for back to school night if we decide to do that. Can sell ones from last year for less at back to school night. Need to get some for t-shirts choir – waiting to hear back from the choir teacher about this.
  - Probably need \$3,000 for shirts – PTA has \$5,000 in its budget right now.
  - Kids are excited and parents willing to spend money at back to school night. Need cash and can use square for credit card purchases. Can have the shirt's cheaper at back to school night and then raise prices when selling them with order forms.
  - Possibly have kids model the t-shirts at back to school night.
- Field trips - \$5,000 for field trip grants.
- Health safety and welfare - Spirit week – probably don't need to spend money on this for this year.
- Field Day - \$400 – mostly for popsicles, drinks and food for volunteers.
- Physical Fitness – no need to budget anything for this for this year
- Cultural Night - \$500
- Reflections - \$500
- Teacher and Staff Appreciation – possibly want to increase this – retirement/bereavement/illness (flowers or cards)– Currently \$1,700
  - Possibly raise by \$200
- Membership dues paid to national
- Administrative \$3,200
- Bonding insurance – may need to increase - Rayna told we don't need it but might need it if we take credit cards. Rayna will check on this
- Copies – \$2,000 currently - may need to raise – by \$300 or so.
- Administrative supplies - \$500
- Meeting expenses = \$400
- Teacher grant – want to keep at \$200 – need to see what fundraiser comes to.
- Total Expenditures – aiming for \$24,000 – without any additions to the budget.
- Passive fundraisers – donate clothes – Earth Day - \$ per pound at Savers.
- Allowed 2 fundraisers per year but would have to partner with school.
- Box Tops/Spirit Night/Amazon Smile/Shutterfly – additional passive fundraisers we participate in each year.

- Can only do 1 fundraising drive per school year per PTA
- Made Plan to vote on budget in September.

#### Principal Draper's Report -

- Principal Draper is currently stepping in for the director of risk management at a meeting this afternoon at the district office regarding the purchase of the DIR-S safety app. The district has approved use of DIR-S district-wide and the district will fund this. State may possibly want to fund use of the DIR-S for the entire state in the future.
- District utilizes Peachjar and is encouraging each of the schools to use this instead of paper flyers being sent home with the students. Right now, the only Peachjar flyers Canyon View is utilizing are district based – not school based. Per the district directive, Principal Draper is going to work on incorporating Peachjar more into Canyon View and is encouraging PTA to start doing the same. Draper encouraged the PTA to use Peachjar although it can still can utilize emails and paper flyers for this year. District is concerned that too much information is coming in email form and concern that Parents will start ignoring Skyward emails, which are supposed to be used for emergency communications which is why the district wants to limit what is coming from Skyward. Draper will keep us posted on this. Order forms/permission slips are a bit of a different category and are still ok.
- Fundraiser – different this year than in years past. Draper has experienced this process in the past. Still a cub crawl. Going through Apex which will organize the cub crawl from start to finish. Apex take a cut of the funds raised but Draper found it was worth it at her prior school. How much Apex takes from the funds raised is on a sliding scale based on what we make. Recollection is that Apex will take about 40-48%. The Apex Program is 2 full weeks. Apex provides youth that come into each class daily and do a leadership/social skill lesson which helps the students become a good citizen. Apex provides a curriculum that can be used for the rest of the year with emphasis on social and emotional learning. The Apex youth eat lunch with the students and play with the students at recess during the two weeks, as well as working with the students during Playworks. Draper's past experience shows that the students love the youth helpers and want them to have this experience this year. Apex represents that the PTA should make more money with their program and they take care of the accounting piece that the PTA previously was responsible for. Apex has pretty high operating costs so they don't make that much off of each fundraiser. The plan is to see what happens this year and decide whether to continue for next year. The hope is that the Apex program will take the stress off the parents and Apex provides all the prizes. Additionally, each teacher takes 10% of what her class earns and each student gets a t-shirt. APEX STRONG – is the theme for this year with focus on selfless and being trustworthy. Discussion regarding pushback from parents because Canyon View is not getting all of the money but Draper indicated that this program also provides character building as well as a fundraiser and to purchase a character building program would be expensive so ends up being worth the costs. Fundraiser will begin at the very beginning of September.
- Registration – email about new teachers went out this morning.

- Marquee needs to be fixed – both physical sign and software problems – district is working on it.
- Most district resources have gone to rebuilding the High Schools.
- Draper is putting cones in parking lot to help direct the traffic at the back of the parking lot.
- Shirley the crossing guard retired – new crossing guard is hired by the city. Mrs. Draper is hoping that Shirley will be able to train her replacement.

#### President's Report –

- Back to School Night – ice cream provided by the PTA – plan to sell Canyon View t-shirts in Kiva – Apex will be there at Back to School Night.
- Cultural Night – want to get started talking about this in September. Goal is for each grade pick countries in September and then work with Art Teacher who will help tailor the art projects this year to reflect the country each grade has selected.
- Boo Hoo to Woo Hoo – for kindergarten parents – give flyer to kindergarten parents at assessment. Coffee and treats on the first day of Kindergarten – in library - and recruit them to join PTA. Possible sign at back to school night.
- Emergency baggies – talked about for a couple of year. A ziplock bag and students will put in note from parents, game, snack and will keep in classroom with emergency kits – if they don't use them they get the snack back at the end of the year. Draper wants to distribute the bags at back to school night and give the students a week to bring them into school.
- PTA would like to start Pot Luck lunch for teachers once a month. PTA/Teachers would bring something for the teachers to share for lunch.
- Volunteer jobs –
  - Need to find volunteers for head grade parents– probably set in September Shannen will do 2<sup>nd</sup> grade
  - Teachers have sign-up sheet for head room parents and class volunteers at back to school night. PTA is providing the forms which will show what the responsibilities are for head grade parent and room parent.
  - Idea was to have balloons or something to draw attention to the sign ups for volunteers in each classroom. Rayna is thinking of ideas.

#### Hospitality Report -

- Yogurt bar - Teacher breakfast on Tuesday, August 21<sup>st</sup> at 8 am – day before school starts. Sign ups to bring things circulated at PTA meeting – will likely do sign up genius if sign up isn't filled today.

#### Fundraiser -

- We are using Apex Fun Run this year
  - Kick-off is Tuesday, Sept. 4<sup>th</sup> at 2:20 pm
  - Fun run is Friday, September 14<sup>th</sup>

- Bulletin board – need to get it put together with Apex stuff.
- Apex wants to do a door decorating contest as part of the program – September 4<sup>th</sup>. Each classroom comes up with a theme and decorates the doors with that theme.
- Corporate sponsors will be awesome – reach out to connections.
- This was mostly discussed by Mrs. Draper during her Principal’s report.

#### Memberships -

- Will do a contest starting in September with some changes to previous years – class that wins will get a choice of extra recess, pj party, or pizza party.

#### Reflections -

- Theme this year – “**Heroes** Around Me” and packet will go home first week of school
- Entries will be due Friday, October 12<sup>th</sup> - will send home with the kids in hard copy.
- Rayna is in charge of Reflections for this year but will be out of town when entries are due so Raelynn will collect the entries for Rayna.
- **Cub Crawl (APEX) Fun Run Assembly is Wednesday September 5<sup>th</sup> at 2 PM.**

#### Box Tops -

- Contest will begin at the start of school

#### Other -

- Popsicles at lunch – Friday, August 24<sup>th</sup> (1-5<sup>th</sup>) and August 31<sup>st</sup> for Kindergarten
- First Spirit Day – Friday, September 7<sup>th</sup> – trophy to keep for the month.
- Dudes at Recess – getting the dads involved with the students. Sign up and dad’s come in for recess – possibly the whole day. Uncles, cousins, brothers, grandparents... Email does better if it comes from a Dude...Male influence is helpful for the kids. Every first Friday of the month – trying out this year.
- Bringing Game Day back – First Friday’s of the month – morning – maybe getting the dudes more involved in this. Looking for more adults to come to this.
- Birthday prizes – homework pass, skip a spelling test, be front of the line, pjs to school, etc.
- Staff likes – will go home at start of school – have it early for the parents to know what the teachers like

PTA membership – gave staff t-shirts for free if the teachers signed up or \$5 off the more expensive t-shirts. All of the teachers joined the PTA last year. If all the staff signed up we will get a lunch for the staff. Probably doing this again this year.

Adjourn time – 2:20 pm