**Canyon View Elementary School Community Council Meeting-**

**11/17/2020**

**(virtual Zoom meeting)**

**Meeting Participants:** Kierstin Draper, Emily Weigel, Natalie Smart, Josh Henderson, Shannon Haley, Michelle Van Dyken, Jessica Christensen

**Meeting start time: 4:30**

* Natalie Smart made a motion to approve last meetings minutes. Josh Henderson seconded the motion. The motion was approved in unison.
* Principal Draper reviewed the October Lockdown Drill. We were able to account for all students and staff in under 2 minutes. We used the DIR-S app. Canyons District has chosen to not pay for use of the DIR-S app this year due to the unique circumstances with COVID. However, the DIR-S representative has asked Principal Draper to be one of the pilot schools this year so we will be able to use the DIR-S app for free during this pilot year. We hope the district will consider paying for the DIR-S app next school year because we as a school see the benefits of using it as a tool to quickly communicate with each other and notify local authorities (Cottonwood Heights Police Department and Fire Department).
* Principal Draper reviewed Canyons District School Safety Report and how it relates to Canyon View Elementary.
  + **Safe Entry and Emergency Drills**- Canyon View had the safety vestibule installed a few years ago to direct visitors to enter through the office first. All visitors are given a sticker so all staff members know they have checked in through the office. Canyon View follows the Drill Calendar to practice all drills except the December E.S.C.A.P.E drill (Active shooter information for employees only).
  + **Communicating in a Drill**- Parents are notified through Skyward. The Safe UT app is also a school safety and crisis resource.
    - **School Reunification-** The LDS church located across the street is designated as Canyon View’s reunification location. However, we most likely would use Butler Middle School as our first location if it’s available. Butler Middle School would be able to provide us with more needed resources if needed (extra staff, food, larger space, etc.)
  + **Volunteer and Community Partnerships-**
    - **Volunteer Approval Process-** All volunteers need to submit a new Volunteer Application annually.
    - **Community Partnerships-** Officer Potter is our D.A.R.E officer. Canyon View also participates in the S.A.F.E. Neighborhoods program- In the event of an emergency, neighborhoods could take shelter at secondary schools. Elementary schools would be the transportation hub.
  + **School Safety Tips-**
    - Report unsafe or suspicious conduct.
    - Update emergency contact information.
    - Everyone should know their roll in an emergency.
    - Understand the risks of making or sharing hoax threats.
    - Lookout for busses and pedestrians.
    - Bring a photo ID to visit or checkout a student.
    - Register as a volunteer.
    - Review your family safety plan.
  + **Transportation Safety Tips-**
    - **Safe Walking Routes-** Our PTA has worked closely with the school and the district to determine safe walking routes. We were able to get another crossing guard on Creek Road.
    - **Parking Lot Safety-** Again our PTA has been amazing in working with Principal Draper to help with parking lot safety. Emily Weigel has made signs to direct traffic for pick up and drop offs. We discussed the need for possible another sign in the bus zone to reminds students not to cross at the crosswalk in that zone due to the fact that there is not a crossing guard at that location. The staff member on bus duty will be sure to direct students to cross in the safe zone with a crossing guard. We also discussed the need for signage at the back parking lot reminding parents that it is not a drop off zone. PTA is putting together an extensive parking lot safety guide. Principal Draper will remind parents off parking lot safety in her Cub Chronicle.
    - **Bus Safety Tips-** We feel comfortable with the bus stops this year. There have not been any parents reporting that their bus stop is unsafe.
  + **School Climate and Safety-** The Responsive Services Department has worked extensively to provide many resources for student and families. Our school uses the Second Steps Program to help students learn social skills such as; skills for learning, empathy, problem solving skills, how to calm down, etc. Teachers teach this skill weekly as part of their morning meeting. We were fortunate to get Lori Smith as a .75 school counselor this year to provide extra emotional support for students in need.
  + **Internet Safety and Digital Citizenship-** Jennifer Davis, our STEM Booster teacher provides students with internet safety and digital citizenship tips through their weekly booster class. She shares information with teachers as well. Canyons district required teachers to complete trainings in internet safety and digital citizenship. They felt that students were able to get extensive instruction about internet safety and digital citizenship through Canvas when they went online during the soft closure of school last spring.
* **SCC School Safety Plan-** Our number one concern is safety in the parking lot. We have requested for a sidewalk on the west side of the west entrance. This would eliminate the need for students to cross at a dangerous zone (the entrance into the west parking lot off Bengal Blvd.). We feel this is a very dangerous zone because cars are making left and right hand turns. There are too many distractions for drives at this location which may prevent them from watching out for pedestrians. We also discussed the need for security cameras on the west side of the parking lot. In the past, we have had two students hit by cars and other dangerous situations in the parking lot. We feel security cameras would help resolve some of the dangerous situations in regards to our parking lot safety.
* **DSWBA Data-** Tami Dautel was not able to attend this meeting so she will send a digital data review to all of the SCC members. We will discuss the data at our next SCC meeting.

Meeting end time: 5:55 PM